



IMMACULATE CONCEPTION CATHOLIC ELEMENTARY SCHOOL
CATHOLIC SCHOOL COUNCIL 2021-2022

A G E N D A
Monday, October 4, 2021

1. PRAYER:

The 2021-2022 Catholic Education Week theme is Rebuild, Restore, Renew Together and is significant as we journey through a pandemic together. We are blessed with God's promise of hope and light as we together begin a new school year in community.

O HOLY SPIRIT, Source of truth and grace, for those entrusted with the Christian development of children, enlighten our minds, strengthen our wills, and fill our hearts with generosity so that our homes, our parishes and our schools may cooperate effectively with You, and with one another in the exalted mission of Catholic Education.

We make our prayer through Christ, our lord.

Amen.

St. Kateri Tekakwitha.

Pray for Us.

2. WELCOME AND INTRODUCTIONS:

Parents/guardians are the first educators of their child(ren) and as such are a vital part of a child's school life to best support and sustain student achievement and well-being. Involvement in the Catholic School Council contributes to strengthening school, home, and parish communication and fosters productive relationships. On behalf of the staff of the Immaculate Conception staff I express a heartfelt thank you for your gift of time to support our school community.

3. APPROVAL OF AGENDA –Wednesday, October 6, 2021

4. DECLARATIONS OF CONFLICT

5. APPROVAL OF MINUTES OF JUNE 2021: Shared through the invite to tonight's meeting.

6. DISOLUTION OF 2021-2022 CATHOLIC SCHOOL COUNCIL

Thank you to our CSC Council from the 2020-2021 for their dedication and support for our school community (Mrs. L. Murphy, Mrs. J. Vasic, Mrs. K. Derkach, Mr. R. Gambale, Mrs. M. Young, Mrs. G. Spadafora-Falco Regrets: Mrs. T. Champagne, Mrs. J. Nalezny)

7. **REVIEW OF PURPOSE, EXPECTATION, and ROLES AND RESPONSIBILITIES**

There were 7 nominations for Catholic School Council; therefore, there was no election. All positions on the 2021-2022 CSC were accepted and acclaimed. Thank you to all of the parents/guardians for nominating parents/guardians for these positions. Confirm eligibility (i.e., not employees of the school board)

Role of CSC:

- Advisory: provide ideas and opinions to assist the Principal, and where appropriate the school board in decision-making on educational issues based on accepted Catholic principles, the general views of the school community, and in the best interest of all students.
- Must act within the Education Act and its Regulations and Board Policy.
- May make recommendations to the principal of the school or board on any matter as outlined in Regulation 612 (i.e., liturgical celebrations, school-based services and community partnerships related to spiritual, social, recreational, nutritional and health programs)
- Responsibilities of CSC:
 - Support the values, beliefs and practices of the Catholic faith;
 - Provide minutes of meetings and financial records;
 - Consult with parents of students in the school about matters under consideration by CSC (i.e., fundraising initiatives)
 - Provide a written annual report on its activities to the Principal of the school and to the Board through the Superintendent of Education (annually)

8. **ELECTION OF EXECUTIVE**

Mrs. T. Brown explained the importance of the Catholic School Council and outlined the expectations for each of the executive roles. The council voted on the following 3 positions: Chair, Vice-Chair, and Secretary.

Responsibilities of Executive:

CHAIR:

- Set dates for CSC meetings in consultation with the Principal;
- Prepare the agenda for all CSC meetings in consultation with the Principal;
- Chair CSC meetings;
- Ensure the minutes of CSC meetings are recorded and maintained;
- Participate in information training programs;
- Ensure that there is regular communication and input sought from the Catholic school community;
- Consult with senior administration and trustees, as required;
- Act as the official representative of the CSC;
- Be accountable to the community they represent

VICE-CHAIR:

- To assist the Chair in his/her duties at all times;
- To conduct meetings and accept the Chair's responsibilities in the absence of and upon request of the chair

SECRETARY:

- To record the minutes of the CSC meetings and to provide each member of the CSC with a copy;
- To ensure a copy of meeting minutes is made available, in an accessible location, to the parent community at large;
- To take care of correspondence pertaining to any CSC business;
- To discard minutes and records more than four years old if the CSC so directs.

Congratulations to the following parents on their executive positions:

- a. Chair:
- b. Vice-Chair:
- c. Secretary:

Additional members of the CSC include:

- d. Councillors:
- e. Non-Teaching Representative: Mrs. P. Augello
- f. Teaching Representative:
- g. Principal: Mrs. J. Townsend-Leendertse
- h. Vice-Principal: Mr. S. Musa

9. PRIORITIES FOR 2020-2021 CATHOLIC SCHOOL COUNCIL

- a. Overview of Financial Standing from 2020-2021
 - Opening Balance
- b. Identification of Charities for the 2021-2022
 - Share the list on my screen.
- c. Identification of Fundraisers for 2021-2022
 - Share the list on my screen
- d. Identification of Projects/Programs to support through the proceeds of Catholic School Council Fundraisers:
 - Principal recommendations Technology
- e. Pizza Days/Special Food Days

10. PRINCIPAL'S UPDATE

- a. Start to the 2021-2022 School Year (Covid19 Protocols)
 - i. Overall a good start to the year
- b. Priorities for September/October (Social-Emotional Well-being; Routines and Expectations; Community; Assessment of Achievement and Assets)

11. ADJOURNMENT

12. NEXT MEETING DATE(S)

- a. Schedule of 2021-2022 Catholic School Council Meetings